



CITY OF LODI COUNCIL COMMUNICATION

AGENDA TITLE: Adopt Resolution Authorizing Public Works Street Division to Waive the Bidding Process and Award to an Existing Professional Services Agreement for Tree Trimming between City of Brentwood and West Coast Arborists, Inc., for Trimming of 510 Trees (\$25,000) and Authorizing City Manager to Award the Contract

MEETING DATE: April 19, 2006

PREPARED BY: Public Works Director

RECOMMENDED ACTION: That the City Council adopt a resolution authorizing Public Works Street Division to waive the bidding process and award to an existing professional services agreement for tree trimming between the City of Brentwood and West Coast Arborists, Inc., for the trimming of 510 trees at an estimated project cost of \$25,000 and authorizing the City Manager to award the contract.

BACKGROUND INFORMATION: The City of Brentwood and West Coast Arborists, Inc., have a professional services agreement in place which was implemented on March 22, 2005, and runs through the end of fiscal year 2007/08. Specifications were prepared and competitive bids received by the City of Brentwood for tree trimming. West Coast Arborists, Inc., met specifications and provided the most competitive bid. Both entities are agreeable to the City of Lodi's participation. If given approval, the City could take advantage of an exceptional value which would allow for trimming groups of trees at a cost of \$49 per tree. Quotes were received from three vendors, with the lowest quote being an average cost of \$110 per tree. While these quotes were for a smaller number of trees, the other agency bids were competitive. This agreement would reduce the City's cost by more than half. We do not believe we would receive lower prices in a separate bid.

Per Lodi Municipal Code §3.20.045, State and Local Agency Contracts, the bidding process may be waived when it is advantageous for the City, with appropriate approval by City Manager and City Council, to use contracts that have been awarded by other California public agencies, provided that their award was in compliance with their formally-adopted bidding or negotiation procedures.

Staff recommends contracting with West Coast Arborists, Inc., through the City of Brentwood professional services agreement. West Coast Arborists, Inc., is a reputable contractor and has performed work for Lodi in the past. The cost of this agreement would come from the Trees Operating budget and would have no additional impact on the General Fund. The estimated project cost will be based on 510 trees, but the City may add or remove quantities to accommodate need and the limitations of the operating budget.

FISCAL IMPACT Provides for an excellent opportunity to receive an exceptional price for much-needed maintenance. Money is in place in the operating budget. Pending the outcome of this contract, staff will reevaluate our contracting methods for future tree maintenance work.

FUNDING AVAILABLE: Funds for this project will come from the 2005/06 Street Operating budget.

Ruby R. Paiste
Ruby Paiste, Interim Finance Director

Richard C. Prima, Jr.
Richard C. Prima, Jr.
Public Works Director

Prepared by Curt Juran, Assistant Street Superintendent
cc George M Bradley, Street Superintendent

Ray Fye, Tree Operations Supervisor

APPROVED: *Blair King*
Blair King, City Manager

RESOLUTION NO. 2006-68

A RESOLUTION OF THE LODI CITY COUNCIL AUTHORIZING THE
UTILIZATION OF AN EXISTING PROFESSIONAL SERVICES AGREEMENT
FOR TREE TRIMMING BETWEEN THE CITY OF BRENTWOOD AND
WEST COAST ARBORISTS, INC., FOR TRIMMING 510 TREES, AND
FURTHER AUTHORIZING THE CITY MANAGER TO AWARD THE
CONTRACT IN AN AMOUNT NOT TO EXCEED \$25,000

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WHEREAS, pursuant to Lodi Municipal Code §3.20.045, "State and Local Agency Contracts." the bidding process may be waived when it is advantageous for the City, with appropriate approval by the City Manager and City Council, to use contracts that have been awarded by other California public agencies, provided that their award was in compliance with their formally-adopted bidding or negotiation procedures; and

WHEREAS, the city of Brentwood and West Coast Arborists, Inc., have a professional services agreement in place, which was implemented on January 3, 2006, and runs through the end of fiscal year 2007-08. Specifications were prepared and competitive bids received by the city of Brentwood for tree trimming. West Coast Arborists, Inc. met the specifications and provided the most competitive bid. Both entities are agreeable to the City of Lodi's participation. If given approval to tag onto the Brentwood agreement, the City could take advantage of an exceptional value, which would allow for trimming groups of trees at a cost of **\$49** per tree; and

WHEREAS, quotes were received from three vendors, with the lowest quote being an average cost of \$110 per tree, and utilizing this agreement would reduce the City's cost by more than half; and

WHEREAS, staff recommends contracting with West Coast Arborists, Inc., through the city of Brentwood professional services agreement, with the City's estimated project cost to be based on 510 trees, but the City may add or remove quantities to accommodate need and the limitations of the operating budget.

NOW, THEREFORE, BE IT RESOLVED that the Lodi City Council does hereby authorize the utilization of an existing professional services agreement for tree trimming between the city of Brentwood and West Coast Arborists, Inc., for trimming 510 trees; and

BE IT FURTHER RESOLVED that the Lodi City Council hereby authorizes the City Manager to award the contract in an amount not to exceed \$25,000.

Dated: April 19, 2006

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I hereby certify that Resolution No. 2006-68 was passed and adopted by the City Council of the City of Lodi in a regular meeting held April 19, 2006, by the following vote:

AYES: COUNCIL MEMBERS – Beckman, Hansen, Johnson, Mounce, and
Mayor Hitchcock

NOES: COUNCIL MEMBERS – None

ABSENT: COUNCIL MEMBERS – None

ABSTAIN: COUNCIL MEMBERS – None


SUSAN J. BLACKSTON
City Clerk